

**University Park Elementary School  
Title 1 Family and Parent Engagement Policy  
2024-2025**

University Park Elementary School (the “School”) staff believes that well-informed parents who are actively engaged in the decision-making process relative to their children’s education contribute significantly to the success of each student and the school as a whole. The following steps have been identified to inform and engage parents of students identified for services under the School’s Title 1 Program (“Title 1”):

1. To support, inform, and welcome parents of Title 1 identified students, the University Park staff will hold at least one annual meeting to notify parents of the Schools participation in the Title 1 Part A program and to explain the program’s requirements as well as the rights of parents to be involved in the Title 1, Part A programs.
2. The school will convene the meeting at a convenient time for parents and will offer a flexible number of additional parental involvement meetings, such as in the morning or evening, so that as many parents as possible can attend. The School will invite to this meeting all parents of children participating in the Title 1, Part A program and will encourage the parents to attend.
3. The School will provide information to parents of participating students in an understandable and uniform format, including alternative formats upon the request of parents with disabilities, and, to the extent practicable, in a language that parents can understand.
4. The School will provide information to parents of participating children related to the School’s Title 1, Part A programs of intervention. This information includes, but is not limited to, a description and explanation of the Schools’ curriculum, the forms of

academic assessment used to measure children's progress, and the proficiency levels students are expected to meet.

5. The School will solicit requests from parents and provide opportunities for regular meetings for parents to formulate suggestions and participate, as appropriate, in decisions about their children's education. The School will respond to any such requests as soon as practically possible.
6. When available, the School will provide an individual student report to each parent related to their child's performance on the California assessment in math and English language arts. The school provides Title I parents with assistance in understanding the State's academic content standards, assessments, and how to monitor and improve the achievement of their children.
7. The School-Parent-Student Compact outlines how parents, staff, and students will share responsibility for improved student academic achievement and for following our PRIDE expectations. Parents review and sign off on this document during data confirmation, and staff and students review PRIDE expectations regularly. Teachers will review our PRIDE expectations and student growth and academic achievement during the annual goal-setting conference between parents, teachers, and students. In addition, teachers will provide reports on student progress each trimester. Spring conferences may also be offered to support academic and social emotional learning.
8. Invitations to participate in parent involvement programs will be extended to parents of Title 1-identified students. In addition, programs at University Park School which invite parent involvement are:
  - Back-to-School Night
  - Math Night
  - Conferences

- Open House
- Parent Teacher Association
- Parent Education Events
- School Site Council Advisory Committee
- English Learners Advisory Committee

9. School staff will coordinate and integrate parent involvement opportunities with other programs in the school, such as the Multicultural Day Celebration, Annual Jog-A-Thon and Family Fun Nights. The school offers *Coffee with the Principal* meetings, providing an opportunity for families to ask questions and give suggestions throughout the year.

10. School staff will conduct activities that encourage and enable parents to learn how to support the learning environment at school and how to support a learning environment at home. Examples of those activities are as follows:

- *Weekly Parent Emails from the Principal*
- *Free Parent Workshops*
- *Parent/Teacher Conferences*
- *Student Success Team meetings*
- *Parent Nights with Guest Speakers*

11. The staff will provide each parent notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in section 200.56 of the Title 1 Final Regulations (67 Fed. Reg. 71710, December 2, 2002).

12. The School staff will conduct, with parent involvement, an annual evaluation of the content and effectiveness of the parent involvement policy in improving the school's academic quality. The evaluation results will guide staff to design strategies for more effective parent involvement and, if necessary, revise the parent involvement policy.

13. The University Park Elementary School Title 1 Parent Involvement Policy has been jointly developed with input from staff and parents. The policy has been submitted to, reviewed, and approved by the University Park Elementary School Site Council.

14. The Title 1 Family and Parent Engagement policy was developed to encourage parent participation in school programs and parent partnerships in building effective and supportive learning environments for students. Implementing this policy and developing partnerships with parents are important elements in our quest to enable all students to achieve high academic standards.

**Approved by School Site Council on 9/30/24**